



Report to the Chief Officer (Highways & Transportation)

Date: 12 December 2019

**Subject: Highways and Transportation Services Professional Services
Core Contract– Approval to Award**

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has consultation been carried out?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary

1. Main issues

- The report seeks approval from the Chief Officer (Highways & Transportation) to Award the Highways and Transportation Services - Professional Services Core Contract.
- The contract period is envisaged to start on 1st January 2020. The tender will be awarded to WSP UK Ltd for a six year period, with an option to extend for up to 4 years subject to their satisfactory performance.

2. Best Council Plan Implications (click [here](#) for the latest version of the Best Council Plan)

- The Best Council Plan 2019-2021 outlines how Leeds City Council will achieve the vision to become the best city in the UK. Three key pillars within the plan are inclusive growth, health& wellbeing and more recently the climate emergency elements of social value.
- The Council currently has in the region of £1bn of planned infrastructure to be delivered over the next decade. It is vitally important that access to the private sector is made available to assist in delivering the day-to-day statutory function of the Highway Authority but also in overseeing the delivery of the planned infrastructure whilst addressing the key pillars within the Council Plan.
- This contract will give access to WSP UK Ltd to assist in the day-to-day function of the H&T Service.

3. Resource Implications

- The purpose of this contract is to complement current resource levels within H&T to assist in delivering the H&T service.

Recommendations

- a) The Chief Officer (Highways & Transportation) is requested to approve the recommendation to award the Highways and Transportation Services Professional Services Core Contract.
- b) The contract is to be awarded to WSP UK Ltd. based on the tendered core contract task schedule rates.

1. Purpose of this report

- 1.1.1 The purpose of this report is to inform the Chief Officer (Highways & Transportation) of the requirement to Award the Highways and Transportation Services Professional Services Core Contract.

2. Background information

- a) The Council has procured a range of professional services to support its Highways and Transportation Service via a partnership contract with WSP for more than a decade. That contract expired at the end of August 2018. Orders for work were placed with WSP under the partnership contract before the expiry date and use of a North Yorkshire framework agreement has ensured ongoing delivery of services in the medium term. However, there is a need to put in place alternative arrangements as soon as possible.
- b) The Highways and Transportation Services Professional Services Core Contract was tendered via the Yortender system in 2019 and is now in a position to be awarded.

3.0 Main issues

- 3.1 Approval to tender the Highways and Transportation Services Professional Services Core Contract was given by the Chief Officer Highways and Transportation on the 23 October 2018.
- 3.2 A tender was subsequently published on Yortender using the EU Restricted tender procedure.
- 3.3 Following the assessment process, WSP UK Ltd was identified as the preferred bidder.

4.0 Corporate considerations

4.1 Consultation and engagement

- 4.1.1 This report is written as a consequence of the previous award to tender report resulting in a strategic operational decision.

4.2 Equality and diversity / cohesion and integration

4.2.1 As this report deals with a strategic operational decision, there are no immediate implications regarding Equality and Diversity / Cohesion and Integration. These issues however are embedded into the contract documentation for the delivery of future work elements.

4.3 Council policies and the Best Council Plan

4.3.1 The proposed Highways and Transportation Services Professional Services Core Contract will support the best Council Plan by providing services that:

- Help deliver a 21st Century Infrastructure for the city
- Support inclusive growth by supporting opportunities for local business and people

Climate Emergency

4.3.2 This contract will provide key staff to assist the H&T service in delivering its core function as Highway Authority. It will provide access to specialist resource able to assist in planning, delivering and maintaining the highway infrastructure of Leeds whilst addressing and contributing to the Climate Emergency agenda.

4.4 Resources, procurement and value for money

4.4.1 The Highways and Transportation Services Professional Services Core Contract has been competitively tendered with the preferred bidder being selected both on quality and price. The contract will enable select and specialist resource to be brought into H&T to compliment the day-to-day delivery of the H&T service.

4.4.2 The contract will be awarded to a single consultant for 6 years with the option to extend for a further 4 years.

4.5 Legal implications, access to information, and call-in

4.5.1 This is a consequential Significant Operational Decision further to a previous key decision.

4.5.2 There are no specific legal implications arising from this report. All activities relating to the proposed contract have been executed strictly in accordance with the Council's Contract Procedure Rules.

4.6 Risk management

4.6.1 With the increasing capital programme of infrastructure works, the award of this contract will enable select and specialist resource to be brought in as and when required giving flexibility in staffing levels should workloads fluctuate.

5.0 Conclusions

5.1 New arrangements for the delivery of Highway and Transportation services need to be implemented without delay. The first contractual element for replacing the previous partnership contract is the award of the Highways and Transportation Services Professional Services Core Contract.

6.0 Recommendations

- a) The Chief Officer (Highways & Transportation) is requested to approve the recommendation to award the Highways and Transportation Services Professional Services Core Contract.
- b) The contract is to be awarded to WSP UK Ltd. based on the tendered core contract task schedule rates.

7.0 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.